Directorate	Business Unit	Title	Description	Further information
Communities and Environment	**Housing, Health and Community Relations**	Energy and home support	The Energy and Home Support team aims to help low income residents within Newark and Sherwood District to heat their home at an affordable cost; ensuring those most in need achieve affordable warmth and so enjoy a better quality of life. Grant funding may be available via Warm Homes on Prescription (often high efficiency A-rated mains gas boilers replacing lower efficiency ones) and energy advice might include solid wall insulation guidance. While heating can create carbon emissions, proper insulation can mitigate these.	https://www.newark-sherwooddc.gov.uk/energy/
		Home Energy Conservation Act (HECA) Reporting	The Home Energy Conservation Act 1995 ('HECA') requires all 326 local authorities ('LA's) in England to submit reports to the Secretary of State demonstrating what energy conservation measures they have adopted to improve the energy efficiency of residential accommodation within that LA's area. HECA reporting includes information relating to the Private Rented Sector (PRS) Minimum Energy Efficiency Standards.	https://www.newark-sherwooddc.gov.uk/energy/homeenergyconservationactheca/
		DFG - Disabled Facilities Grant	The Disabled Facilities Grant (DFG) system is aimed at providing financial assistance to a disabled person for measures like stair lifts, replacing baths with showers, additional heating and works to improve accessibility. The works must be recommended by an occupational therapist from Nottinghamshire County Council. Replacing baths with showers is likely to reduce water usage.	https://www.newark-sherwooddc.gov.uk/disabledfacilities/
		Travel Choice	The Council works with Travel Choice, who offer information and advice on different ways to travel in Mansfield, Newark, West Bridgford and Daybrook. Information on cycling, walking, public transport or car sharing is provided.	https://www.nottinghamshire.gov.uk/travelchoice
		Modern methods of construction	Modern methods of construction and adherence to regulations in building projects ensure a level of energy efficiency. Examples of planned construction cited for exploration in the Community Plan include: providing a new modular swimming pool at the Dukeries Leisure Centre; supporting the provision of an extension to Southwell Leisure Centre+D39.	https://www.newark-sherwooddc.gov.uk/media/newarkandsherwood/imagesandfiles/strategiesandpolicies/pdfs/20190308CommunityPlan2019to23.pdf
	Parks and Amenities	Green Flag Parks	Four parks and open spaces in the district have been recognised as some of the very best in the world. Sconce and Devon Park in Newark, Vicar Water Country Park in Clipstone, Newark Castle and Gardens and Sherwood Heath in Ollerton – which are all managed by Newark and Sherwood District Council – are among 1,970 UK parks to receive the coveted Green Flag status - the mark of a quality park or green space. This international award, now into its third decade, is a sign to the public that the space boasts the highest possible environmental standards, is beautifully maintained and has excellent visitor facilities.	https://www.newark-sherwooddc.gov.uk/news/newsarchive/name,108991,en.php
		Tree Planting	A major programme of green projects to plant tens of thousands of new trees in Newark and Sherwood will be considered by members of the district council's economic development committee.	https://www.newark-sherwooddc.gov.uk/news/latestnews/name,109995,en.php
		Local nature reserves	English Nature has categorised the whole of England into a series of 'Natural Areas'. Within Newark and Sherwood there are two Natural Areas: Trent Valley and Rises Natural Area and the Sherwood Natural Area.	https://www.newark-sherwooddc.gov.uk/naturereserves/

Public Protection	Regulatory function that considers air quality	We review and assess local air quality on an annual basis and submit a report of our findings to the Government.	https://www.newark-sherwooddc.gov.uk/pollution/airpollution/	
	Industrial emissions	Some businesses are regulated to reduce any pollution they cause and, in particular, to help improve air quality.	https://www.newark-sherwooddc.gov.uk/environmentalpermits/	
	Smoke control areas	This authority has declared parts of the district as Smoke Control Areas.	https://www.newark-sherwooddc.gov.uk/smokecontrol/	
Waste and Transport	Recycling streams	Veolia's Materials Recovery Facility (MRF), located in Mansfield, processes the recycling from households in the seven district and borough councils of Nottinghamshire. The facility sorts up to 85,000 tonnes of recycling each year.	https://www.newark-sherwooddc.gov.uk/recycling/whathappenstomyrecycling/	
	Garden waste	Garden waste collection services are available across the district. Recycling your garden waste helps to reduce the level of general waste going for disposal.	https://www.newark-sherwooddc.gov.uk/gardenwaste/	
	Compost support	If we all compost at home it means that thousands of extra tonnes of kitchen and garden waste can be turned into useful soil conditioner for our gardens, instead of going to landfill.	https://www.newark-sherwooddc.gov.uk/composting/	
	Love food, hate waste	For foody hints and tips and making the most of the food we buy! Cut out waste and save money by making small changes with the help of Love Food, Hate Waste.	https://www.newark-sherwooddc.gov.uk/lfhw/	
	School recycling	We provide a waste recycling service to schools in Newark and Sherwood. This is part of our continuing programme to drive up recycling throughout the district and to ensure all schools receive the same level of service. To join the scheme all you have to do is purchase a bin which is collected fortnightly free of charge. All that we ask is that you ensure the bin is easily accessible for collection.	https://www.newark-sherwooddc.gov.uk/wasteandrecycling/schoolsrecyclingservice/	
	Trade recyling	We offer a recycling service to our trade customers. This service allows you to recycle: paper; plastic; tins. Collections take place weekly or fortnightly depending on your needs.	https://www.newark-sherwooddc.gov.uk/tradewaste/	
	Electrical waste	We can collect and recycle your electrical waste.	https://www.newark-sherwooddc.gov.uk/wasteandrecycling/electricalwaste/	
	Community repaint	Recycle old paint and help improve the community. Newark's Brunel Drive is now taking part in the Community Repaint Scheme to help people dispose of paint safely and help distribute what is useable.	https://www.newark-sherwooddc.gov.uk/repaint/	
	Battery recycling	We collect batteries for recycling from households across the district. Once you've filled a bag with batteries – they can be any size of household battery (no car batteries, please) – simply leave your filled bag on top of your GREEN BIN where our collection teams can clearly see it and we will take it away. Bags left inside the bins won't be recycled.	https://www.newark-sherwooddc.gov.uk/wasteandrecycling/batteryrecycling/	
	Advice and guidance about recycling	We offer detailed information about recycling services, including how to be "bin smart" to avoid recycling contamination.	https://www.newark-sherwooddc.gov.uk/recycling/	https://www.newark-sherwooddc.gov.uk/wasteandrecycling/reusingandreducing/

		Cleaner, Safer, Greener	We work hard to ensure that our residents live and work in a district they can be proud of. A clean, safe and green environment promotes well-being, happiness and productivity, improving the quality of life in our district and the experience of visitors.	https://www.newark-sherwooddc.gov.uk/greener/
		Road sweepers	The Council road sweeping equipment includes provision for water to be re-used throughout the cleaning process.	From the Environmental Projects Officer on request
Governance and Organisational Development	**Administrative Services Customer Services, Communications and Information Governance**	Administrative services	Administrative services that incorporate environmental considerations may include: shared print services at Castle House; hybrid mail capabilities; amenities such as hand driers or glasses and paper cups (not plastic cups); green cleaning equipment. Investigation regarding best environmental practice concerning all of the above is ongoing.	From the Business Manager: Administrative Services on request
		Online payments	A number of services can be paid for online, avoiding the need for travel to Castle House.	https://www.newark-sherwooddc.gov.uk/pay/
		Recycling schemes within Castle House	Operated by the Communications team, there are additional initiatives for staff to recycle crisp packets and milk bottle tops.	From the Communications team on request
		Communications	Social media is just one of the means by which the Council shares information. This may often include detail of green initiatives within the district more widely.	https://www.newark-sherwooddc.gov.uk/socialmedia/ https://www.newark-sherwooddc.gov.uk/wasteandrecycling/organiseacommunitylitterpick/
		Community litter picks	We are happy to support litter picks and can also help to promote your event locally.	
	Democratic Services	Member papers are electronic	Papers for Committee meetings are supplied electronically, where possible, reducing paper use.	https://www.newark-sherwooddc.gov.uk/becomingacouncillor/index.php
	HR and OD	Flexible working	The council operates a range of flexible working opportunities including job sharing, flexitime, term time only working, home working and annualised hours. The council's flexitime scheme allows employees to vary their starting and finishing times, provided that the needs of customers and the service are not compromised. Flexible working can reduce the need for extensive travel which may contribute to carbon emissions.	https://www.newark-sherwooddc.gov.uk/workforus/
Growth and Regeneration	**Housing Strategy and Development**	Local housing strategy	The local housing strategy aims to identify and address the unique challenges for the district of Newark and Sherwood. Priorities include to "take action to improve the condition of existing homes, reduce carbon emissions and fuel poverty along with raising standards of maintenance and management for the benefit of our local residents."	https://www.newark-sherwooddc.gov.uk/housingstrategies/

		Photo voltaic panels on homes	Hedge Row, Caunton, has been developed by Nottingham Community Housing Association in partnership with the Homes and Communities Agency and Newark and Sherwood District Council, which worked closely with Caunton Parish Council over several years to deliver the project. The homes include a number of eco-friendly measures, including photovoltaic panels, electric storage heating and high levels of insulation. PV panels are also installed on a number of other properties, including some of those managed by Newark and Sherwood Homes.	https://www.newark-sherwooddc.gov.uk/news/newsarchive/name,88305,en.php
	Planning Development	Planning and heritage assets	Planning and control to address heat efficiency and thermal improvements.	https://www.newark-sherwooddc.gov.uk/planning/heritageconservation/planningandheritageassets/
		Renewable energy planning advice	Renewable energy technologies like wind turbines, solar panels and biomass heaters offer an alternative to fossil fuels and can help reduce your home's CO2 emissions.	https://www.newark-sherwooddc.gov.uk/energy/renewableenergy/
		Tree Protection Orders	Trees and hedgerows are valuable for many reasons. At the council we deal with applications for works to trees in a conservation area and those protected by a Tree Preservation Order (TPO).	https://www.newark-sherwooddc.gov.uk/trees/
	Planning Policy	Local Development Framework	The Planning Policy team is responsible for the formulation and implementation of the Council's Development Plan, known as the Local Development Framework or LDF. The LDF sets out the Council's Vision and Objectives and Planning Policy for the District. The LDF's aim is to support sustainable growth in economic, social and environmental terms.	https://www.newark-sherwooddc.gov.uk/ldf/
		Biodiversity and landscape	We are rightly proud of our natural environment and have sought to bring together a range of strategies, programmes and planning policies to help to continue to protect, maintain and enhance this outstanding resource.	https://www.newark-sherwooddc.gov.uk/biodiversity/
		Greenspace provision improvement plans	This report provides Greenspace Improvement Plans prepared by Knight Kavanagh & Page for Newark and Sherwood District Council.	https://www.newark-sherwooddc.gov.uk/evbase/communitygreenspaceprovisionimprovementplans/
		Wind Energy SPD	The Wind Energy SPD provides detailed guidance on how proposals to develop wind energy schemes will be assessed in this District.	https://www.newark-sherwooddc.gov.uk/planningpolicy/localdevelopmentframeworkldf/windenergy/
	Tourism	Visit Newark and Sherwood	Known for its ancient woodlands, wide range of outdoor activities and legendary association with Robin Hood and his Merry Men, Sherwood Forest offers something for everyone amid its beautiful country parks, activity centres, villages and natural wildlife habitats.	https://www.visitnewarkandsherwood.info/visit-sherwood-forest/
Resources	**Asset Management and Car Parks**	Asset management	Comprehensive management of a range of assets (properties) with consideration of environmental impact.	https://www.newark-sherwooddc.gov.uk/property/
		Electric vehicle charging points	A charge point is available in the Castle House car park at weekends.	https://chargemap.com/nsdc-3-castle-house-car-park.html

	Commercialisation and Major Projects	Castle House	Castle House in Newark achieved BREEAM excellent accreditation and incorporates solar protection, thermal mass, high levels of insulation and extensive arrays of roof-top photo-voltaic panels all of which result in high energy efficiency and low carbon output. The accommodation is also shared with partners such as the DWP who experience the same benefits.	https://www.wm-saunders.co.uk/nsdc-offices/
	Financial Services	Procurement	Environmental impact is considered as part of procurement.	http://wellandprocurement.org.uk/wp-content/uploads/2019/05/Toolkit-v1.pdf
	ICT	ICT strategy	Environmental impact is implicit and runs through the entire ICT vision and strategy.	https://www.newark-sherwooddc.gov.uk/media/newarkandsherwood/imagesandfiles/strategiesandpolicies/pdfs/ICTstrategy2017_2021.pdf

All Business Units (incl. Revenues and Benefits / Legal / Town Centre Development / Heritage, Culture and Visitors) contributed to the wider discussion but comments have been attributed as above.